



HILLINGDON  
LONDON



# Corporate Resources & Infrastructure Select Committee

## Councillors on the Committee

Councillor Adam Bennett (Vice-Chair)  
Councillor Kaushik Banerjee  
Councillor Farhad Choubedar  
Councillor Stuart Mathers (Opposition Lead)  
Councillor Elizabeth Garelick  
Councillor Narinder Garg

**Date:** TUESDAY 11 FEBRUARY  
2025

**Time:** 7.00 PM

**Venue:** COMMITTEE ROOM 5 -  
CIVIC CENTRE

**Meeting  
Details:** The public and press are welcome  
to attend and observe the meeting.

For safety and accessibility, security measures will be conducted, including searches of individuals and their belongings. Attendees must also provide satisfactory proof of identity upon arrival. Refusal to comply with these requirements will result in non-admittance.

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## Terms of Reference

### Corporate Resources & Infrastructure Select Committee

Portfolio(s)	Directorate	Service Areas
Leader of the Council	Corporate Services	Communications & Engagement
		Governance
Cabinet Member for Corporate Services & Property	Corporate Services	Democratic Services
		Human Resources, including Health & Safety
		Legal Services
	Place	Capital Programme & Major Construction Projects
		Property (incl. estates, new housing supply (acquisitions and new build), disposals and maximising income from holdings)
		Building Safety
		Facilities Management
		Repairs & Engineering of Corporate Property, Housing & Assets (contractual & delivery), including the delivery of the planned capital programme for housing
		Civic Centre, Property and built assets (cross-cutting brief)
		Highways (operational maintenance delivery)
		Utility companies in the Borough (cross-cutting)
Cabinet Member for Planning, Housing & Growth	Place	Highways (incl. Highways strategic assessment & safety, Highways Policy and infrastructure including EV)
		Transportation (incl. road safety, traffic management and parking management schemes)
Cabinet Member for Finance & Transformation	Finance	All Finance (inc. school budgets, revenues and benefits, HRA)
		Statutory Accounting, Investments and Pensions
		Procurement and Commissioning (incl. fleet and energy)
		Counter Fraud
		Internal Audit & Risk Assurance (incl. risk management)

	Corporate Services Directorate	Council transformation & Hillingdon Improvement Programme
		Technology, Digital, Information Governance, Business Intelligence, Customer Experience and Business Support (incl. implementation of automation software)
		Complaints – “Member Responsible for Complaints” under Ombudsman Codes
Cabinet Member for Community & Environment	Homes & Communities	Emergency Response
All portfolios		Resident Experience (cross-cutting brief)
		Strategic Partnerships (cross-cutting brief)

# Agenda

- 1 Apologies for Absence
- 2 Declarations of interest in matters coming before this meeting
- 3 Minutes of the previous meeting 1 - 6
- 4 To confirm that the items of business marked as Part I will be considered in Public and that the items marked as Part II will be considered in Private
- 5 Digital Transformation Update At the meeting
- 6 Scoping Report on Major Review: Maximising Council Spaces: A Review of Business and Private Hire Opportunities 7 - 8
- 7 Cabinet Forward Plan 9 - 20
- 8 Work Programme 21 - 24
- 9 Cyber Security Update - PART II 25 - 66

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# Agenda Item 3

## Minutes

### CORPORATE RESOURCES & INFRASTRUCTURE SELECT COMMITTEE

9 January 2025



Meeting held at Committee Room 5 - Civic Centre

	<p><b>Committee Members Present:</b> Councillors John Riley (Chair), Adam Bennett (Vice-Chair), Kaushik Banerjee, Farhad Choubedar, Stuart Mathers (Opposition Lead), Elizabeth Garelick and Narinder Garg</p> <p><b>LBH Officers Present:</b> Richard Ennis – Corporate Director of Finance, Andy Goodwin – Head of Strategic Finance, Michael Naughton – Head of Capital Programme Works Services, Gary Penticost – Director of Operation Assets, Anisha Teji – Senior Democratic Services Officer and Head of Digital – Darren Persaud</p>
38.	<p><b>APOLOGIES FOR ABSENCE</b> (<i>Agenda Item 1</i>)</p> <p>There were no apologies for absence.</p>
39.	<p><b>DECLARATIONS OF INTEREST IN MATTERS COMING BEFORE THIS MEETING</b> (<i>Agenda Item 2</i>)</p> <p>None.</p>
40.	<p><b>MINUTES OF THE PREVIOUS MEETING</b> (<i>Agenda Item 3</i>)</p> <p><b>RESOVLED:</b> That the minutes of the previous meeting be confirmed as an accurate record subject to amending the term negate in reference to Electric Vehicles.</p>
41.	<p><b>TO CONFIRM THAT THE ITEMS OF BUSINESS MARKED AS PART I WILL BE CONSIDERED IN PUBLIC AND THAT THE ITEMS MARKED AS PART II WILL BE CONSIDERED IN PRIVATE</b> (<i>Agenda Item 4</i>)</p> <p>It was confirmed that all agenda items would be heard in Part I.</p>
42.	<p><b>2025/26 BUDGET PROPOSALS FOR SERVICES WITHIN THE REMIT OF CORPORATE RESOURCES &amp; INFRASTRUCTURE SELECT COMMITTEE</b> (<i>Agenda Item 5</i>)</p> <p>The Corporate Director of Finance, the Head of Strategic Finance, Head of Digital, Head of Capital Programme Works Services and the Director of Operational Assets introduced the budget report and provided an overview of the different services areas.</p> <p>Members considered the draft revenue budget and capital programme for services within the remit of the Corporate Resources &amp; Infrastructure Select Committee for the financial year 2025/26. It was reported that this was part of the agreed consultation process for the General Fund and Housing Revenue Account budgets, alongside the</p>

## Council's Capital Programme.

The following key points were highlighted to the Committee:

- The budget proposals were initially considered by Cabinet on 12 December 2024 and were now under consultation. The final recommendations would be made to the full Council on 27 February 2025.
- The Committee needed to consider the budget proposals in the context of the corporate budgetary position and any financial constraints
- The Council aimed to set a balanced budget for 2025/26, requiring a drawdown of £6.4m from reserves. The report also set out a five-year budget strategy focusing on driving value for money, maintaining low Council Tax, reviewing the operating model for efficiency, investing in new assets and improving housing quality.
- The budget strategy included mechanisms such as increasing net savings, adjusting Council Tax policy within thresholds and releasing funding from reserves.

Members heard about the financial challenges faced by the Council, including the high demand for services, national issues and reduced Government funding. Many boroughs were in a similar position and the different forms of exceptional financial support were noted.

It was reported that there were financial variances and savings required for the upcoming years, focusing on staffing vacancies, treasury activities and property income. A medium-term financial strategy consultation budget showed a saving requirement of 39 million pounds for 2025-2026, with 32.6 million pounds of savings identified, leaving a residual gap of 6.4 million pounds. Over five years, the saving requirement was 62 million pounds, with 65 million pounds of savings identified, resulting in a 3 million pound surplus. The budget requirement for services within the Committee's remit stood at 5.3 million pounds. Additionally, there was an inflation requirement related to workforce expenditure and the pay award. The largest saving areas included reshaping customer experience and business support, digital intelligence and digital and technology contract reviews. Outside of Corporate Services, finance had identified savings from revenues and benefits, customer contract reviews and the Oracle implementation.

In response to Member questions around proactive repairs and the potential savings they could bring, it was explained that the stock condition survey played an important role in driving figures. There was an expectation that there would be a reduction in reactive repairs due to proactive measures undertaken by officers. The significance of contractors in maintaining the housing stock to good standards, ensuring quality and value for residents was also noted.

Members raised queries around cross cutting savings programmes and performance of previous years where savings had not been achieved. The financial implications of these delays were noted and further information was requested on changes that had been made to ensure the achievement of savings. It was explained that financial skills and commercial thinking were crucial across the Council to ensure effective management and decision-making. Strong leadership and a culture focused on financial discipline were essential to drive these efforts. Starting savings initiatives early was necessary to avoid delays and ensure timely achievement of financial goals. The use of contingency funds required formal Cabinet authorisation over their release to



maintain financial stability. Members heard that the Oracle system played a significant role in improving financial management by providing better oversight and control. Presenting options to Cabinet and Council for decision-making was important to ensure informed and strategic decisions. Additionally, seeking external help and advocating for additional funding from the government and other sources provided the necessary support to achieve financial objectives.

During Member discussions it was noted that the local authority covered the costs of the freedom pass and vacant positions were held to try to achieve savings.

In terms of the budget and risks, specifically about the range of previously estimated risks and factors that drove those risks, it was explained that the budget was scrutinised by the s151 officer who assessed any risks and big pressure areas such as adult care and temporary accommodation. These risks would then be balanced against commercial needs and statutory services /capital projects. The importance of managing contractor risks early intervention was highlighted.

The Committee discussed the importance of building safeguards in project financing to handle economic volatility and ensure robustness in break contracts. The need for continuous monitoring of financial implications from the initiation stage and up to the point of awarding contracts was emphasised. Members also heard about the digital transformation program, including the merger of the contact centre and business admin into the resident hub, and the use of technology to modernise processes and improve efficiency.

The Committee thanked officers for their work and acknowledged that it was a difficult time for any local authority. Members welcomed the investment particularly in the Platinum Jubilee Leisure Centre and Hillingdon Watersports facilities.

The Committee agreed a draft proposal for budget comments that was circulated to Members prior to the meeting subject to including the concern of the track record of unachieved savings.

The Committee agreed the following comments:

1. *This committee has Cabinet Member lines of accountability to 5 of the 7 Cabinet Members, including areas of responsibility held by the Leader of the Council. Each of the portfolio areas are complex, high in numbers of challenging subjects and large scale, including high spend subjects. Resulting in the committee having 26 “heads” of responsibility or topics of interest to investigate and hold to account across these 5 portfolio areas.*

*The number of topics we are able to review and report on is limited to “one- at- a -time” due to other pressures. However; the committee does often receive multiple reports at meetings and receives multiple service updates from relevant Officers.*

2. *The 2025 / 2026 Budget Proposals*

*2.1 The Committee notes the budget proposals relating to the areas under our remit and acknowledges not only those but inevitably the effects of pressures and influences outside our remit which effect the overall position.*

*2.2 There are very high spending and costly service areas frequently noted and*

referred to in the budget report which in themselves provide the some of the most financially challenging sectors of the Council's work which impact on virtually all other services.

2.3 The committee also notes and acknowledges the consistent impact of external and all financial pressures which continue to have a significant impact on budget setting, namely; inflation pressures, rising costs, increased demand for costly services, reduced or inadequate central government funding, adult social care costs and system (such as it is), high demand for specialist children's services and all of the complex impacting pressures set out in the budget report. The setting of a balanced budget in these circumstances is not only an exceptional challenge from years gone by but a continual complexity in these deeply problematic economic times.

2.4 The Committee note and welcome the financial strategy, and the 8 budgetary aims set out in the Executive Summary. We encourage the Cabinet and Officer team(s) to pursue these aims and this strategy to the fullest extent.

2.5 The committee are also concerned to ensure that all senior managers, budget holders and decision makers are evermore commercially and financially aware being cognisant of the need to be so. Building a sustainable culture of financial understanding.

2.6 Such a culture as identified in 2.5 will assist in ongoing determination to successfully obtain the savings needed in pursuit of future budgetary balancing.

2.7 We note the savings programme, the continued development and implementation of the digital and other transformation plans, the careful attention to reviewing all Council expenditure so that it is fit for purpose. These being essential factors in setting out financial position on a better course for the future.

2.8 Set against the national and consequential financial picture, with what many see as an inadequate financial structure for local government, the fact that the Cabinet, in particular the Cabinet Member for Finance and Transformation, and the Officer finance team have been able to produce a balanced budget across the Committees service areas is to be commented.

**RESOLVED: That the Committee:**

- a. noted the budget projections contained in the report; and
- b. agreed the above comments on the combined budget proposals affecting the relevant service areas within the Corporate Services & Property and Finance & Transformation Cabinet Portfolios, within the context of the corporate budgetary position.

43. **PRESENTATION ON TRANSFORMATION WORK** (Agenda Item 6)

This item was withdrawn from the agenda prior to the meeting.

44. **UPDATED SELECT COMMITTEE REMITS** (Agenda Item 7)

**RESOLVED: That the Committee note its updated remit.**

45. **POLICY REVIEW DISCUSSION & GUIDANCE** (Agenda Item 8)

The Committee discussed a proposal for a review topic involving the investigation into the available Council owned spaces (rooms for Business, Private hire, letting and commercialisation in the Borough.

	<p>Members discussed the need to consolidate various departmental responsibilities relating to buildings, rooms and spaces under one roof. The purpose of the review would be to create a comprehensive register of spaces, potentially breaking it down by ward, to streamline the process of renting out these spaces. This initiative aimed to create a single point that would serve as a one-stop shop for residents and larger organisations looking to rent spaces. The Committee highlighted the commercial opportunities, especially in the context of hybrid working, where there was a demand for meeting rooms and office spaces. Members also discussed the potential for film and TV production in the Borough, given the proximity to Pinewood Studios.</p> <p>The Committee emphasised the importance of investigating and scoping out the available spaces to understand their potential for income generation. Members also discussed the need for a strategy on how to use these spaces effectively and the importance of making the process of renting these spaces easy and efficient. It was hoped that the Committee would present a positive commercialisation opportunity to the Cabinet, having thoroughly investigated the available spaces and their potential uses.</p> <p>There was also discussion about the existing community centres and the need to work with the voluntary sector to promote and support these spaces. The Committee acknowledged the efforts of community centres and the importance of not undermining the voluntary sector while exploring commercial opportunities.</p> <p>The Committee agreed to take this topic forward for further review and investigation.</p> <p><b>RESOLVED: That the Committee agreed to investigate available Council owned spaces (rooms) for Business, Private hire, letting and commercialisation in the Borough.</b></p>
46.	<p><b>FORWARD PLAN</b> (<i>Agenda Item 9</i>)</p> <p><b>RESOLVED: That the Forward Plan be noted.</b></p>
47.	<p><b>WORK PROGRAMME</b> (<i>Agenda Item 10</i>)</p> <p><b>RESOLVED: That the work programme be noted.</b></p>
	<p>The meeting, which commenced at 19:00, closed at 20:44.</p>

These are the minutes of the above meeting. For more information on any of the resolutions please contact Anisha Teji, Senior Democratic Services Officer on [ateji@hillington.gov.uk](mailto:ateji@hillington.gov.uk) or 01895 277655. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.

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## Maximising Council Spaces: A Review of Business and Private Hire Opportunities

<b>Committee name</b>	Corporate Resources and Infrastructure Select Committee
<b>Officer reporting</b>	Anisha Teji, Democratic Services
<b>Papers with report</b>	Draft Scoping Report for Review – <b>Report to Follow</b>
<b>Ward</b>	All

### HEADLINES

At its meeting on 9 January 2025, the Corporate Resources and Infrastructure Select Committee agreed to undertake a review into assessing the availability and utilisation of Council owned space. The Committee is now requested to comment on and consider the scoping report in order to initiate the review.

It is envisaged that there will be three witness sessions, with a suggested schedule set out in the attached scoping report and on the Committee's Multi-Year Work Programme.

### RECOMMENDATION:

**That the Committee comment on and consider the scoping report to initiate the review.**

### SUPPORTING INFORMATION

The updated scoping report for the review is attached.

### Implications on related Council policies

A role of the Select Committees is to make recommendations on service changes and improvements to the Cabinet, who are responsible for the Council's policy and direction.

### How this report benefits Hillingdon residents

Select Committees directly engage residents in shaping policy and recommendations from the Committees are presented to Cabinet to consider, and ultimately seek to improve the way the Council provides services to residents.

### Financial Implications

It is important that the Committee considers cost effective proposals that benefit resident taxpayers in relation to this review, which would ultimately be determined by Cabinet as part of the Council's broader budget planning process.

### Legal Implications

None at this stage.

## **BACKGROUND PAPERS**

NIL.

## CABINET FORWARD PLAN

<b>Committee name</b>	Corporate Resources & Infrastructure Select Committee
<b>Officer reporting</b>	Anisha Teji, Democratic Services
<b>Papers with report</b>	Appendix A – Latest Forward Plan
<b>Ward</b>	As shown on the Forward Plan

### HEADLINES

To monitor the Cabinet’s latest Forward Plan which sets out key decisions and other decisions to be taken by the Cabinet collectively and Cabinet Members individually over the coming year. The report sets out the actions available to the Committee.

### RECOMMENDATION

**That the Committee considers the Cabinet Forward Plan.**

### SUPPORTING INFORMATION

The Cabinet Forward Plan is published monthly, usually around the first or second week of each month. It is a rolling document giving the required public notice of future key decisions to be taken. Should a later edition of the Forward Plan be published after this agenda has been circulated, Democratic Services will update the Committee on any new items or changes at the meeting.

As part of its Terms of Reference, each Select Committee should consider the Forward Plan and, if it deems necessary, comment as appropriate to the decision-maker on the items listed which relate to services within its remit. For reference, the Forward Plan helpfully details which Select Committee’s remit covers the relevant future decision item listed.

The Select Committee’s monitoring role of the Forward Plan can be undertaken in a variety of ways, including both pre-decision and post-decision scrutiny of the items listed. The provision of advance information on future items listed (potentially also draft reports) to the Committee in advance will often depend upon a variety of factors including timing or feasibility, and ultimately any such request would rest with the relevant Cabinet Member to decide. However, the 2019 Protocol on Overview & Scrutiny and Cabinet Relations (part of the Hillingdon Constitution) does provide guidance to Cabinet Members to:

- Actively support the provision of relevant Council information and other requests from the Committee as part of their work programme;
- Where feasible, provide opportunities for committees to provide their input on forthcoming executive reports as set out in the Forward Plan to enable wider pre-decision scrutiny (in addition to those statutorily required to come before committees, *i.e. policy framework documents – see para. below*).

As mentioned above, there is both a constitutional and statutory requirement for Select Committees to provide comments on the Cabinet’s draft budget and policy framework proposals after publication. These are automatically scheduled in advance to multi-year work programmes.

Therefore, in general, the Committee may consider the following actions on specific items listed on the Forward Plan:

	<b>Committee action</b>	<b>When</b>	<b>How</b>
1	<b>To provide specific comments to be included in a future Cabinet or Cabinet Member report on matters within its remit.</b>	<p>As part of its pre-decision scrutiny role, this would be where the Committee wishes to provide its influence and views on a particular matter within the formal report to the Cabinet or Cabinet Member before the decision is made.</p> <p>This would usually be where the Committee has previously considered a draft report or the topic in detail, or where it considers it has sufficient information already to provide relevant comments to the decision-maker.</p>	<p>These would go within the standard section in every Cabinet or Cabinet Member report called “Select Committee comments”.</p> <p>The Cabinet or Cabinet Member would then consider these as part of any decision they make.</p>
2	<b>To request further information on future reports listed under its remit.</b>	<p>As part of its pre-decision scrutiny role, this would be where the Committee wishes to discover more about a matter within its remit that is listed on the Forward Plan.</p> <p>Whilst such advance information can be requested from officers, the Committee should note that information may or may not be available in advance due to various factors, including timescales or the status of the drafting of the report itself and the formulation of final recommendation(s). Ultimately, the provision of any information in advance would be a matter for the Cabinet Member to decide.</p>	<p>This would be considered at a subsequent Select Committee meeting. Alternatively, information could be circulated outside the meeting if reporting timescales require this.</p> <p>Upon the provision of any information, the Select Committee may then decide to provide specific comments (as per 1 above).</p>
3	<b>To request the Cabinet Member considers providing a draft of the report, if feasible, for the Select Committee to consider prior to it being considered formally for decision.</b>	<p>As part of its pre-decision scrutiny role, this would be where the Committee wishes to provide an early steer or help shape a future report to Cabinet, e.g., on a policy matter.</p> <p>Whilst not the default position, Select Committees do occasionally receive draft versions of Cabinet reports prior to their formal consideration. The provision of such draft reports in advance may depend upon different factors, e.g., the timings required for that decision. Ultimately any request to see a draft report early would need the approval of the relevant Cabinet Member.</p>	<p>Democratic Services would contact the relevant Cabinet Member and Officer upon any such request.</p> <p>If agreed, the draft report would be considered at a subsequent Select Committee meeting to provide views and feedback to officers before they finalise it for the Cabinet or Cabinet Member. An opportunity to provide specific comments (as per 1 above) is also possible.</p>
4	<b>To identify a forthcoming report that may merit a post-decision review at a later Select Committee meeting</b>	<p>As part of its post-decision scrutiny and broader reviewing role, this would be where the Select Committee may wish to monitor the implementation of a certain Cabinet or Cabinet Member decision listed/taken at a later stage, i.e., to review its effectiveness after a period of 6 months.</p> <p>The Committee should note that this is different to the use of the post-decision scrutiny ‘call-in’ power which seeks to ask the Cabinet or Cabinet Member to formally re-consider a decision up to 5 working days after the decision notice has been issued. This is undertaken via the new Scrutiny Call-in App members of the relevant Select Committee.</p>	<p>The Committee would add the matter to its multi-year work programme after a suitable time has elapsed upon the decision expected to be made by the Cabinet or Cabinet Member.</p> <p>Relevant service areas may be best to advise on the most appropriate time to review the matter once the decision is made.</p>

## BACKGROUND PAPERS

- [Protocol on Overview & Scrutiny and Cabinet relations adopted by Council 12 September 2019](#)
- [Scrutiny Call-in App](#)



# Scheduled Upcoming Decisions

Further details

Ref

Ward(s)

Final  
decision by  
Full Council

Cabinet  
Member(s)  
Responsible

Relevant Select  
Committee

Report  
Author

Corporate  
Director  
Responsible

Consultation related  
to the decision

**NEW  
ITEM**

Public or  
Private  
(with  
reason)

SI = Standard Item each month/regularly

## Cabinet meeting - Thursday 13 February 2025 (report deadline 22 January 2025)

268	Local Development Scheme	The Council is required to update its Local Development Scheme (LDS). A LDS is required under section 15 of the Planning and Compulsory Purchase Act 2004. This must specify the development plan documents (incl. Local Plan) which, when prepared, will comprise part of the development plan for the area.	All	Proposed Full Council adoption - 27 February 2025	Cllr Steve Tuckwell - Planning, Housing & Growth	Residents' Services	Gavin Polkinghorn	Karrie Whelan		NEW ITEM	Public
276	Yeading Lane, Hayes Estate - External Repairs and Decorations	Cabinet will consider a tender for the External Repairs and Decorations programme, due to be delivered at Yeading Lane Estate, Hayes. This will improve the estate environment and will serve as an investment in the Council's housing stock.	Yeading		Cllr Jonathan Bianco - Corporate Services & Property	Corporate Resources & Infrastructure	Merrick Knight / Gary Penticost / Michael Breen / Alice Gray	Karrie Whelan		NEW ITEM	Private (3)
261	Temporary Accommodation Strategy & Action Plan	Cabinet will consider a strategy and action plan to reduce the expenditure on temporary accommodation and make any necessary decisions in relation to the matter.	N/A		Cllr Steve Tuckwell - Planning, Housing & Growth / Cllr Jonathan Bianco - Corporate Services & Property	Residents' Services	Dan Kennedy	Dan Kennedy	Corporate Management Team		Public
203	Hillingdon Adoption Services	Cabinet will consider a report regarding an extension of the services provided by the Regional Adoption Agency.	N/A		Cllr Susan O'Brien - Children, Families & Education	Children, Families & Education	Alex Coman / Poppy Reddy / Sally Offin	Julie Kelly			Private (3)
250	Banking, Client Money Manager and Merchant Services	Cabinet will consider extending the current contracts with three finance providers; (1) Royal Bank of Scotland Plc for the provision of banking services (2) Lloyds Bank Plc for the provision of a Client Money Manager Account and (3) Global Payments UK Ltd for the provision of Merchant Services.	N/A		Cllr Martin Goddard - Finance & Transformation	Corporate Resources & Infrastructure	Annette Reeves / Michelle Kenyon	Richard Ennis			Private (3)
264	Irrecoverable Corporate Debt	Cabinet will consider a report to write off irrecoverable Housing Benefit debts valued over 50k, as required by the Council's Constitution.	N/A		Cllr Martin Goddard - Finance & Transformation	Corporate Resources & Infrastructure	Tiffany Boreham	Richard Ennis			Private (3)
SI	2025/26 Budget and Future Medium-Term Financial Strategy (BUDGET FRAMEWORK)	Following consultation, this report will set out the Medium Term Financial Forecast (MTFF), which includes the draft General Fund reserve budget and capital programme for 2025/26 for consultation, along with indicative projections for the following four years. This will also include the HRA rents for consideration.	All	Proposed Full Council adoption - 27 February 2025	Cllr Ian Edwards - Leader of the Council / Cllr Martin Goddard - Finance & Transformation	All	Andy Goodwin	Richard Ennis	Public consultation through the Select Committee process and statutory consultation with businesses & ratepayers		Public

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## Scheduled Upcoming Decisions

### Further details

Ref

Ward(s)

Final decision by Full Council

Cabinet Member(s) Responsible

Relevant Select Committee

Report Author

Corporate Director Responsible

Consultation related to the decision

NEW ITEM

Public or Private (with reason)

SI = Standard Item each month/regularly

SI	<b>The Schools Budget 2025/26</b>	Cabinet will be asked to agree the Schools Budget for the next financial year, following a recommendation from the Schools Forum.	All		Cllr Susan O'Brien - Children, Families & Education / Cllr Martin Goddard - Finance & Transformation	Corporate Resources & Infrastructure	Danny Doherty	Richard Ennis	Schools Forum		Public
SI	<b>Corporate Disposals Programme 2024/25</b>	As part of the Corporate Disposal programme, Cabinet will consider recommendations on property and land disposals for the remainder of the financial year 2024-2025 and make the necessary decisions on sites to be declared surplus and provide delegated authority to enable the implementation of any decisions made.	Various		Cllr Jonathan Bianco - Corporate Services & Property	Corporate Resources & Infrastructure	James Raven / Julia Thompson	Karrie Whelan			Private (3)
SI	<b>Minor Property Transactions</b>	A regular report to Cabinet on minor property matters that may arise during the course of the year that require a Cabinet decision. These will relate to discounted leases to voluntary sector organisations and/or any easements, wayleaves and leases relating to utilities in order to support the Council's capital programmes and other such similar matters.	All		Cllr Jonathan Bianco - Corporate Services & Property	Corporate Resources & Infrastructure	James Raven	Karrie Whelan			Private (3)
SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required.	All		Cllr Martin Goddard - Finance & Transformation	Corporate Resources & Infrastructure	Andy Goodwin	Richard Ennis			Public
SI	<b>Public Preview of matters to be considered in private</b>	A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda.	TBC		All Cabinet Members	All	Democratic Services	N/A			Public
SI	<b>Reports from Select Committees</b>	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		All	TBC	Democratic Services	TBC	TBC		Public

### Cabinet Member Decisions expected - February 2025

SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		All	TBC	Democratic Services	TBC	Various		Public
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### Cabinet meeting - Thursday 13 March 2025 (report deadline 19 February)

274	<b>Counter Fraud Strategy 2025-2028</b>	Cabinet will consider a new 3-year Counter Fraud Strategy for approval, following consideration by the Audit Committee. The Strategy will set out the robust plans and direction that Hillingdon Council will take to tackle fraud.	N/A		Cllr Martin Goddard - Finance & Transformation	Corporate Resources & Infrastructure	Alex Brown	Richard Ennis	Audit Committee	NEW ITEM	Public
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# Scheduled Upcoming Decisions

## Further details

Ref

Ward(s)

Final  
decision by  
Full Council

Cabinet  
Member(s)  
Responsible

Relevant Select  
Committee

Report  
Author

Corporate  
Director  
Responsible

Consultation related  
to the decision

**NEW  
ITEM**

Public or  
Private  
(with  
reason)

SI = Standard Item each month/regularly

229	<b>HRA Asset Management Plan</b>	This reports seeks approval of the Council's Asset Management Plan for the Housing Revenue Account, which provides details of how the Council will discharge its duty to properly maintain and manage its Social Housing properties.	N/A		Cllr Jonathan Bianco - Corporate Services & Property / Cllr Steve Tuckwell - Planning, Housing & Growth	Corporate Resources & Infrastructure	Bobby Finch	Karrie Whelan			Public
266	<b>Contingent Labour review</b>	This report provides a review of the Council's external contingent (temporary) labour services and for Cabinet to consider any decisions as a result.	N/A		Cllr Jonathan Bianco - Corporate Services & Property	Corporate Resources & Infrastructure	Tony Sweeting	Matthew Wallbridge	Service users including: Adults Social Care and Health, Children's Services, Waste and Repairs teams.		Private (3)
267	<b>Full Maintenance and Repair Contract for the Council Fleet</b>	Cabinet will consider extending the current contract with for the provision of a full maintenance and repair contract of the Council Fleet	N/A		Cllr Martin Goddard - Finance & Transformation	Corporate Resources & Infrastructure	Stephen Gunter / Michelle Kenyon	Richard Ennis			Private (3)
258	<b>Disabled Facilities Grant &amp; Adaptations Supply &amp; Install of Stairlifts and Ceiling Track Hoists</b>	Cabinet will consider the contract award for a provider for the for Disabled Facilities Grant & Adaptations Supply & Install of Stairlifts and Ceiling Track Hoists.	N/A		Cllr Jonathan Bianco - Corporate Services & Property	Corporate Resources & Infrastructure	Sarah-Jane Bartlett	Karrie Whelan			Private (3)
SI	<b>Corporate Disposals Programme 2024/25</b>	As part of the Corporate Disposal programme, Cabinet will consider recommendations on property and land disposals for the remainder of the financial year 2024-2025 and make the necessary decisions on sites to be declared surplus and provide delegated authority to enable the implementation of any decisions made.	Various		Cllr Jonathan Bianco - Corporate Services & Property	Corporate Resources & Infrastructure	James Raven / Julia Thompson	Karrie Whelan			Private (3)
SI	<b>Housing Forward Investment Programme 2025/26 (and 2024/25 review)</b>	Following Cabinet's decision in September 2023, this new annual report will agree the forward programme of specific Housing Revenue Account works for the ensuing financial year and provide suitable delegated authority to the Director to implement the programme over the period. The report will also include a look-back at delivering the past year's programme and the investment being made by the Council to upgrade the Council's housing stock.	All		Cllr Jonathan Bianco - Corporate Services & Property	Corporate Resources & Infrastructure	Gary Penticost	Karrie Whelan			Public

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## Scheduled Upcoming Decisions

### Further details

Ref

Ward(s)

Final decision by Full Council

Cabinet Member(s) Responsible

Relevant Select Committee

Report Author

Corporate Director Responsible

Consultation related to the decision

NEW ITEM

Public or Private (with reason)

SI = Standard Item each month/regularly

SI	<b>Minor Property Transactions</b>	A regular report to Cabinet on minor property matters that may arise during the course of the year that require a Cabinet decision. These will relate to discounted leases to voluntary sector organisations and/or any easements, wayleaves and leases relating to utilities in order to support the Council's capital programmes and other such similar matters.	All		Cllr Jonathan Bianco - Corporate Services & Property	Corporate Resources & Infrastructure	James Raven / Julia Thompson	Karrie Whelan			Private (3)
SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required. Cabinet will also consider the fees related to the summer activity offer for children.	All		Cllr Martin Goddard - Finance & Transformation	Corporate Resources & Infrastructure	Andy Goodwin	Richard Ennis			Public
SI	<b>Public Preview of matters to be considered in private</b>	A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda.	TBC		All Cabinet Members	All	Democratic Services	N/A			Public
SI	<b>Reports from Select Committees</b>	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		All	TBC	Democratic Services	TBC	TBC		Public

### Cabinet Member Decisions expected - March 2025

265	<b>Platinum Jubilee Leisure Centre - Contract Variation</b>	Cabinet will consider the variation of the contract and lease with the Council's Leisure Operator to include the new Platinum Jubilee Leisure Centre in West Drayton. Cabinet provided the necessary delegated authority for this on 23 March 2023.	West Drayton		Cllr Ian Edwards - Leader of the Council / Cllr Martin Goddard - Finance & Transformation / Cllr Eddie Lavery - Community & Environment	Corporate Resources & Infrastructure	Nicky McDermott	Richard Ennis / Dan Kennedy			Private (3)
SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		All	TBC	Democratic Services		Various		Public

### Cabinet meeting - Thursday 10 April 2025 (report deadline 19 March)

SI	<b>Minor Property Transactions</b>	A regular report to Cabinet on minor property matters that may arise during the course of the year that require a Cabinet decision. These will relate to discounted leases to voluntary sector organisations and/or any easements, wayleaves and leases relating to utilities in order to support the Council's capital programmes and other such similar matters.	All		Cllr Jonathan Bianco - Corporate Services & Property	Corporate Resources & Infrastructure	James Raven / Julia Thompson	Karrie Whelan			Private (3)
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Ref	Scheduled Upcoming Decisions	Further details	Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Report Author	Corporate Director Responsible	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required. Cabinet will also consider the fees related to the summer activity offer for children.	All		<b>Cllr Martin Goddard - Finance &amp; Transformation</b>	<b>Corporate Resources &amp; Infrastructure</b>	<b>Andy Goodwin</b>	<b>Richard Ennis</b>			Public
SI	<b>Public Preview of matters to be considered in private</b>	A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda.	TBC		<b>All Cabinet Members</b>	<b>All</b>	<b>Democratic Services</b>	<b>N/A</b>			Public
SI	<b>Reports from Select Committees</b>	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		<b>All</b>	<b>TBC</b>	<b>Democratic Services</b>	<b>TBC</b>	<b>TBC</b>		Public
<b>Cabinet Member Decisions expected - April 2025</b>											
SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		<b>All</b>	<b>TBC</b>	<b>Democratic Services</b>	<b>TBC</b>	<b>Various</b>		Public
<b>Cabinet meeting - Thursday 22 May 2025 (report deadline 30 April)</b>											
SI	<b>Minor Property Transactions</b>	A regular report to Cabinet on minor property matters that may arise during the course of the year that require a Cabinet decision. These will relate to discounted leases to voluntary sector organisations and/or any easements, wayleaves and leases relating to utilities in order to support the Council's capital programmes and other such similar matters.	All		<b>Cllr Jonathan Bianco - Corporate Services &amp; Property</b>	<b>Corporate Resources &amp; Infrastructure</b>	<b>James Raven</b>	<b>Karrie Whelan</b>			Private (3)
SI	<b>Reports from Select Committees</b>	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	Various		<b>All</b>	<b>TBC</b>	<b>Democratic Services</b>	<b>N/A</b>	<b>Various</b>		Public
SI	<b>Public Preview of matters to be considered in private</b>	A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda.	TBC		<b>All Cabinet Members</b>	<b>All</b>	<b>Democratic Services</b>	<b>TBC</b>			Public
<b>Cabinet Member Decisions expected - May 2025</b>											
SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		<b>All</b>	<b>TBC</b>	<b>Democratic Services</b>	<b>TBC</b>	<b>Various</b>		Public
<b>Cabinet meeting - Thursday 26 June 2025 (report deadline 4 June)</b>											

Ref	Scheduled Upcoming Decisions	Further details	Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Report Author	Corporate Director Responsible	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
SI	<b>Minor Property Transactions</b>	A regular report to Cabinet on minor property matters that may arise during the course of the year that require a Cabinet decision. These will relate to discounted leases to voluntary sector organisations and/or any easements, wayleaves and leases relating to utilities in order to support the Council's capital programmes and other such similar matters.	All		Cllr Jonathan Bianco - Corporate Services & Property	Corporate Resources & Infrastructure	James Raven	Karrie Whelan			Private (3)
SI	<b>Budget Outturn 2024/25</b>	Cabinet will review the Council's budget outturn position for the previous financial year.	All		Cllr Martin Goddard - Finance & Transformation	Corporate Resources & Infrastructure	Andy Goodwin	Richard Ennis			Public
SI	<b>Reports from Select Committees</b>	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		All	TBC	Democratic Services	N/A	TBC		Public
SI	<b>Public Preview of matters to be considered in private</b>	A report to Cabinet to provide maximum transparency to residents on the private matters to be considered later in Part 2 of the Cabinet meeting and agenda.	TBC		All Cabinet Members	All	Democratic Services	TBC			Public
<b>Cabinet Member Decisions expected - June 2025</b>											
SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		All		C - Democratic Services	TBC	Various		Public
<b>Cabinet meeting - Thursday 24 July 2025 (report deadline 2 July)</b>											
SI	<b>Minor Property Transactions</b>	A regular report to Cabinet on minor property matters that may arise during the course of the year that require a Cabinet decision. These will relate to discounted leases to voluntary sector organisations and/or any easements, wayleaves and leases relating to utilities in order to support the Council's capital programmes and other such similar matters.	All		Cllr Jonathan Bianco - Corporate Services & Property	Corporate Resources & Infrastructure	James Raven	Karrie Whelan			Private (3)
SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required. Cabinet will also consider the fees related to the summer activity offer for children.	All		Cllr Martin Goddard - Finance & Transformation	Corporate Resources & Infrastructure	Andy Goodwin	Richard Ennis			Public
SI	<b>Reports from Select Committees</b>	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		All	TBC	Democratic Services	N/A	TBC		Public
SI	<b>Public Preview of matters to be considered in private</b>	A report to Cabinet to provide maximum transparency to residents on the private matters to be considered later in Part 2 of the Cabinet meeting and agenda.	TBC		All Cabinet Members	All	Democratic Services	TBC			Public
<b>Cabinet Member Decisions expected - July 2025</b>											

# Scheduled Upcoming Decisions

## Further details

Ref

Ward(s)

Final  
decision by  
Full Council

Cabinet  
Member(s)  
Responsible

Relevant Select  
Committee

Report  
Author

Corporate  
Director  
Responsible

Consultation related  
to the decision

**NEW  
ITEM**

Public or  
Private  
(with  
reason)

SI = Standard Item each month/regularly

SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		All		Democratic Services	TBC	Various		Public
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## AUGUST 2025 - NO CABINET MEETING

SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		All	TBC	Democratic Services	TBC	Various		Public
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## CABINET MEMBER DECISIONS: Standard Items (SI) that may be considered each month

SI	<b>Urgent Cabinet-level decisions &amp; interim decision-making (including emergency decisions)</b>	The Leader of the Council has the necessary authority to make decisions that would otherwise be reserved to the Cabinet, in the absence of a Cabinet meeting or in urgent circumstances. Any such decisions will be published in the usual way and reported to a subsequent Cabinet meeting for ratification. The Leader may also take emergency decisions without notice, in particular in relation to the COVID-19 pandemic, which will be ratified at a later Cabinet meeting.	Various		Cllr Ian Edwards - Leader of the Council	TBC	TBC		TBC		Public / Private
SI	<b>Ward Budget Initiative</b>	To approve the spending of Ward Budgets following applications from Ward Councillors - this will be done on a monthly or regular cycle.	All		Cllr Eddie Lavery (Cabinet Member for Community & Environment) - Leader of the Council (if in Ickenham & South Ruislip ward)	Corporate Resources & Infrastructure	Natasha Norton		Local consultation within the Ward undertaken by Ward Councillors		Public
SI	<b>Business, shops and commercial rents, leases, surrenders and renewals</b>	To approve various rents, leases, surrenders and lease renewals for a variety of businesses, organisations, properties or via commercial transactions, as per thresholds for decision-making set out in the Procurement and Contract Standing Orders.	Various		Cllr Jonathan Bianco - Corporate Services & Property	Corporate Resources & Infrastructure	James Raven				Private (3)
SI	<b>To consider rent reviews</b>	To consider rent reviews of commercial and other premises.	tbc		Cllr Jonathan Bianco - Corporate Services & Property	Corporate Resources & Infrastructure	James Raven				Private (1,2,3)

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# Scheduled Upcoming Decisions

## Further details

Ref

Ward(s)

Final decision by Full Council

Cabinet Member(s) Responsible

Relevant Select Committee

Report Author

Corporate Director Responsible

Consultation related to the decision

**NEW ITEM**

Public or Private (with reason)

SI = Standard Item each month/regularly

Ref	Decisions	Further details	Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Report Author	Corporate Director Responsible	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
SI	<b>Release of Capital Funds</b>	The release of all capital monies requires formal Member approval, unless otherwise determined either by the Cabinet or the Leader. Batches of monthly reports (as well as occasional individual reports) to determine the release of capital for any schemes already agreed in the capital budget and previously approved by Cabinet or Cabinet Members	TBC		Cllr Martin Goddard - Finance & Transformation (in conjunction with relevant Cabinet Member)	All - TBC by decision made	various		Corporate Finance		Public but some Private (1,2,3)
SI	<b>Housing Buy-Back / The purchase of ex Council properties or new private properties for the Council's housing supply</b>	Cabinet Member may determine, as and when required, the purchase and acquisition of new properties as part of the Housing Buy-back Scheme or using HRA funds to increase the affordable housing stock within the Borough.	TBC		Relevant Portfolio Cabinet Members	Corporate Resources & Infrastructure	Ben Sargent				Private (1,2,3)
SI	<b>Petitions about matters under the control of the Cabinet</b>	Cabinet Members will consider a number of petitions received by local residents and organisations and decide on future action. These will be arranged as Petition Hearings.	TBC		All	TBC	Democratic Services				Public
SI	<b>Local Safety Schemes and Parking Revenue Account funded schemes</b>	To consider petitions received and decide on future action	TBC		Cllr Jonathan Bianco - Corporate Services & Property	Corporate Resources & Infrastructure	David Knowles / Steve Austin		Traffic Liaison Group		Public
SI	<b>Pedestrian Crossings</b>	To approve schemes to provide crossing facilities	TBC		Cllr Jonathan Bianco - Corporate Services & Property	Corporate Resources & Infrastructure	David Knowles / Steve Austin				Public
SI	<b>To approve debt / write offs</b>	To approve individual case of debt / write offs that are in excess of £5000 but under £50,000.	n/a		Cllr Martin Goddard - Finance & Transformation	Corporate Resources & Infrastructure	Tiffany Boreham				Private (1,2,3)
SI	<b>To approve compensation payments</b>	To approve compensation payments in relation to any complaint to the Council in excess of £1000.	n/a		All	TBC	various				Private (1,2,3)
SI	<b>Transport - Local Implementation Programme</b>	Local Implementation Programme including schemes for the public realm, parking, road safety, school travel, walking, cycling, air quality improvement and Traffic Regulation Orders.	TBC		Cllr Jonathan Bianco - Corporate Services & Property	Corporate Resources & Infrastructure	David Knowles / Steve Austin / Alan Tilly				Public



# Scheduled Upcoming Decisions

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Cabinet  
Member(s)  
Responsible

Relevant Select  
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Report  
Author

Corporate  
Director  
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Consultation related  
to the decision

**NEW  
ITEM**

Public or  
Private  
(with  
reason)

SI = Standard Item each month/regularly

Ref	Decisions	Further details	Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Report Author	Corporate Director Responsible	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
SI	<b>Acceptance of Tenders</b>	To accept quotations, tenders, contract extensions and contract variations valued between £50k and £500k in their Portfolio Area where funding is previously included in Council budgets.	n/a		Cllr Ian Edwards - Leader of the Council OR Cllr Martin Goddard - Finance & Transformation / in conjunction with relevant Cabinet Member	TBC	various				Private (3)
SI	<b>All Delegated Decisions by Cabinet to Cabinet Members, including tender and property decisions</b>	Where previously delegated by Cabinet, to make any necessary decisions, accept tenders, bids and authorise property decisions / transactions in accordance with the Procurement and Contract Standing Orders.	TBC		All	TBC	various				Public / Private (1,2,3)
SI	<b>Sale, and conversion, of loft space to leaseholders and also extension of Leasehold Interests of flats under the 1993 Act</b>	To consider any issues in relation to loft space and also consider an extension of the leasehold interests for several flats where the Council as freeholder has received an application under the Leasehold Reform Housing and Urban Development Act 1993. The report will recommend grant of the extensions in each case where the Notice is valid and in accordance with legislation.	TBC		Cllr Jonathan Bianco - Corporate Services & Property	Corporate Resources & Infrastructure	James Raven				Private (1,2,3)
SI	<b>External funding bids</b>	To authorise the making of bids for external funding where there is no requirement for a financial commitment from the Council.	n/a		All	TBC	various				Public
SI	<b>Appeals in relation to business rates (NNDR)</b>	To determine appeals in relation to business rates following a decision by the Council.	TBC		Cllr Martin Goddard - Finance & Transformation	Corporate Resources & Infrastructure	Tiffany Boreham				Private (1,2,3)
SI	<b>Response to key consultations that may impact upon the Borough</b>	A standard item to capture any emerging consultations from Government, the GLA or other public bodies and institutions that will impact upon the Borough. Where the deadline to respond cannot be met by the date of the Cabinet meeting, the Constitution allows the Cabinet Member to sign-off the response.	TBC		All	TBC	various				Public

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## WORK PROGRAMME

<b>Committee name</b>	Corporate Resources and Infrastructure Select Committee
<b>Officer reporting</b>	Anisha Teji – Democratic Services
<b>Papers with report</b>	Appendix A – Work Programme
<b>Ward</b>	All

## HEADLINES

To enable the Committee to note future meeting dates and to forward plan its work for the current municipal year.

## RECOMMENDATIONS

**That the Committee considers the Multi-Year Work Programme attached and agrees any amendments.**

## SUPPORTING INFORMATION

The Committee's meetings will start at 7pm and the witnesses attending each of the meetings may include representatives from external organisations, some of whom travel from outside of the Borough. Forthcoming meeting dates are as follows:

Meeting Date	Room
11 February 2025	CR5
4 March 2025	CR5
10 April 2025	CR5
17 June 2025	CR5
23 July 2025	CR5
17 September 2025	CR5
19 November 2025	CR5
6 January 2026	CR5
12 February 2026	CR5
5 March 2026	CR5
7 April 2026	CR5

## Implications on related Council policies

The role of the Select Committees is to make recommendations on service changes and improvements to the Cabinet, who are responsible for the Council's policy and direction.

## How this report benefits Hillingdon residents

Select Committees directly engage residents in shaping policy and recommendations and the Committees seek to improve the way the Council provides services to residents.



# Multi Year Work Programme 2022 - 2026

Service Area	Corporate Resources and Infrastructure Select Committee	2024/25 MY				2025/26 MY								
		May No meeting	February 11	March 4	April 10	June 17	July 23	Sept 17	Nov 19	Jan 6	February 12	March 4	April 21	
Democratic Services + relevant service(s)	<b>Major Review: Maximising Council Spaces: A Review of Business and Private Hire Opportunities</b> Topic selection / scoping stage Witness / evidence / consultation stage Findings, conclusions and recommendations Final review report agreement Target Cabinet reporting		X	X	X	X	X	X						
	<b>Regular service &amp; performance monitoring and scrutiny</b>													
Business Intelligence	Annual Performance Monitoring									X	X			
Finance	Mid year Budget Update								X	X				
Highways	Electric Vehicle Infrastructure Strategy - annual update							X						
Assets	Building Safety Strategy - Annual Monitoring Report			X	X							X		
Democratic Services	Cabinet Member attendance			X	X									
Digital	Digital & Transformation Update		X											
Business Intelligence	Annual complaints & service update report TBC									X	X			
Finance	Cabinet's budget proposals for next financial year									X	X			
Democratic Services	Cabinet Forward Plan Monthly Monitoring		X	X	X	X	X	X	X	X	X	X	X	
	<b>One-off information / service update and scrutiny</b>													
Democratic Services	Remit of new Select Committee / Changes to ToR / Scrutiny updates/news					X								
Human Resources	Staff skills, learning and development TBC													
Technology	Cyber Security Update		X											
Planning and Regeneration	Hayes Estate Regeneration Progress							X						
Assets	Update on Council's Fleet									X				
Transportation	Hillingdon Cycling Strategy - implementation					X								
Health Safety/ Emergency Response	Emergency Response Service (Grenfell Town Inquiry recommendations)			X										
Assets	Ensuring Fire Safety in Private Residential Properties (request from full Council)			X										
Counter Fraud	Counter Fraud Update										X			
	<b>Cross-cutting topics for wider scrutiny</b>													
Council wide	Resident experience													
CEO	Strategic Partnerships (Brunel, SNP, Businesses etc...)									X				
External	Utility company scrutiny (broadband, water, electricity, gas, mobile operators)											X		
	<b>Past review delivery - implementation of recommendations to Cabinet</b>													
Procurement and Commissioning	Procurement Review 2023/24						X				X			
Transportation	Road Safety Review 2023/24							X						
Highways	Highways Resurfacing 2023/24								X					
	<b>Committee Site Visits + reporting back to subsequent meeting</b>													
Assets	Civic Centre Tour / New Library etc... Capital Programme (Date TBC)				X									
Adult Social Care	Mortuary (Date TBC)							X						
Assets / Capital Programme	Platinum Jubilee Leisure Centre (Date TBC)					X								
	<b>Internal use only</b>													
	Agenda		03-Feb-25	24-Feb-25	02-Apr-25	09-Jun-25	15-Jul-25	09-Sep-25	11-Nov-25	29-Dec-25	04-Feb-26	25-Feb-26	13-Apr-26	

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